

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on June 20, 2013, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Mike Niefert, Todd Delain, Brad Muller, Larry Mours, David Lasee, Joe Gabe

Excused: Eric Dunning, Ed Janke

Item #1. Adoption of Agenda.

Motion made by Mours and seconded by Muller to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Meeting of March 21, 2013.

Motion made by Delain and seconded by Muller to approve the minutes from the last meeting. **Motion carried.**

Item #3. Report of Monthly Activities of the Fire Investigation Unit.

Muller reported that the fire investigation unit responded to the following fires since the last meeting:

03-20-13 5028 Dickinson Road, Glenmore (single-family residence/undetermined)  
03-26-13 2451 CTH ZZ, Rockland (single-family residence/undetermined)  
03-29-13 906 Derby Lane, Allouez (single-family residence/undetermined)  
04-14-13 1473 Crooks Street, Green Bay (single-family residence/accidental/juvenile)  
05-07-13 1291 Circle Drive, Ashwaubenon (single-family residence garage/undetermined)  
05-23-13 3415 Hilltop Way, Allouez (apartment complex/under investigation)  
06-07-13 827 Ricky Drive, Green Bay (duplex/under investigation)  
06-19-13 13881 Velp Avenue, Suamico (single-family residence/under investigation)  
06-19-13 1378 CTH J, Hobart (single-family residence/accidental)

Item #4. Report of General Membership President.

Muller reported that 18 members attended the spring IAAI conference—8 investigators and the rest interns. Joe Gabe ran the General Membership meeting in May. Everyone was reminded where reports are to go. The BATS program is still being worked on. AR80 training followed the meeting.

Item #5. Financial Report.

Delain reported that as of May 31, 2013, there is \$20,086.01 left in the budget for the year, although there is \$3,068.03 in outstanding bills. He stressed that members wanting to attend conferences should let Barb Peters know by the deadline; otherwise, it costs more money. The financial report will be sent out with the meeting agenda in the future.

Item #6. Old Business.

A. Disposition of Case Proceedings.

Lasee reported that 25 arson cases have been referred to the Brown County District Attorney's Office since 2009 and that a good portion of those dispositions are guilty due to pleas. He stated that there are a couple of cases pending.

B. Discussion on New Vehicle.

Muller stated that he has a couple of things in the works as far as a new vehicle. Delain stated that the purchase of a new vehicle will need to go in front of the Public Safety Committee to get their blessing. Another option mentioned for a new vehicle was lease-to-own.

Item #7. New Business.

Dave Konrath briefly came into the meeting and requested of the Board that two additional investigators from the Brown County Sheriff's Office temporarily be put on as fire investigators due to the fact that Lance Catalano and Rick Davidson will be retiring in the near future. By doing this, the new investigators will be able to train with Catalano and Davidson before they retire. It was stated that there are currently three investigator openings due to the change in the bylaws.

It was noted that investigators Brad Neville, Eric Johnson, and Joe Gabe are now all part of the Green Bay Metro Fire Department due to the merger of the Allouez and Green Bay fire departments and that the bylaws state that there may not be more than two investigators at any one time from any other department (other than the Sheriff's Office) unless approved by the Board of Directors. Motion was made by Delain and seconded by Lasee to approve that Green Bay Metro Fire Department be allowed to have the three members remain on as investigators. **Motion carried.**

Muller stated that he received three applications for investigator from Steve Zich from Green Bay Metro Fire Department (who has applied before), Ben Hermans from De Pere Fire Department, and Karl Linsmeier from Green Bay Metro Fire Department.

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Muller stated that he had Steve Zich and Brad Neville fill out new applications due to the fact they are now working for the Green Bay Metro Fire Department since Allouez's merger with Green Bay.

Item #8. Report of Juvenile Firesetter Program Coordinator.

Nieft reported that Nick Craig had three juveniles in the JFS program since the last meeting.

Item #9. Other Matters.

Election of officers will be held at the next Board meeting in September.

Item #10. Set Date, Time, and Location of Next Meeting.

The next meeting was set for September 19, 2013, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Item #11. Adjourn.

Meeting was adjourned.

Respectfully submitted,

Marsha Laurent  
Recording Secretary

2013 TOTAL BROWN COUNTY FIRE INVESTIGATION EXPENSES

\$30,000 START						
DATE	EQUIPMENT	TRAINING	FIRE CALLS	MEETINGS	TOTAL	REMAINING BUDGET
JANUARY	123.00	226.70	60.00	0.00	\$409.70	\$29,590.30
FEBRUARY	141.78	30.00	0.00	0.00	\$171.78	\$29,418.52
MARCH	107.97	100.00	2,136.26	0.00	\$2,344.23	\$27,074.29
APRIL	108.60	0.00	0.00	0.00	\$108.60	\$26,965.69
MAY	115.22	3,400.00	3,364.46	0.00	\$6,879.68	\$20,086.01
JUNE	179.08	2,971.73	1,480.66	0.00	\$4,631.47	\$15,454.54
JULY	159.98	0.00	1,748.56	0.00	\$1,908.54	\$13,546.00
AUGUST	0.00	0.00	1,144.10	0.00	\$1,144.10	\$12,401.90
SEPTEMBER	0.00	0.00	0.00	0.00	\$0.00	\$12,401.90
OCTOBER	0.00	0.00	0.00	0.00	\$0.00	\$12,401.90
NOVEMBER	0.00	0.00	0.00	0.00	0.00	\$12,401.90
DECEMBER	0.00	0.00	0.00	0.00	\$0.00	\$12,401.90
TOTAL	\$935.63	\$6,728.43	\$9,934.04	\$0.00	\$17,598.10	